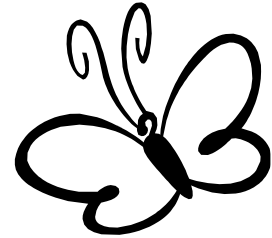


**Ss Peter and Paul
Catholic Primary School**
(Incorporating Little Learners and Kids' Club)



Nappy Changing & Toileting Policy

Date of adoption of governors: June 2021

Date for review: June 2022

Mission Statement

With Jesus as our guide, we learn, pray and live together, in a safe and happy way.

Statement of intent

Some children will still be wearing nappies when they start Foundation and other children will have 'accidents' from time to time. This will mean children will need to have their nappies and underwear changed.

Aim

The aim is to ensure that every child feels comfortable, safe and cared for during a change of nappy and/or clothing. All staff will follow the school procedure which will respect the child's feelings and fears. This will be agreed with all parents.

Procedures

- Home/School agreement to be signed by parents of children who are not yet toilet trained.
- Parents will be responsible for providing all nappies, wipes and nappy sacks.
- Only employed SS Peter & Paul Staff, who are DBS checked are responsible for changing children.
- A child will be taken to the toilet area to be changed.
- Gloves will be worn by staff when changing a nappy and/or clothing
- Staff member will notify another staff member that they are changing a child.
- A child's clothing will be placed into a plastic bag to be taken home and spare clothes will be provided. The spare clothes will be washed by the parent and returned to school.
- The designated soiled waste bin will be emptied regularly by a member of staff or an outside service provider.

We will ensure that:

Everything the staff need is at hand before commencing changing and the following process will be employed:

1. Put on protective gloves and apron
2. Support the child to climb the steps to the changing table
3. Remove the nappy and clean the child
4. Put gloves, nappy and wipes into the nappy sack and place into the correct bin
5. Put a clean nappy on the child and re -dress
6. Support the child in leaving the changing table
7. Wash hands thoroughly with soap and water
8. Clean the changing area and mat with anti-bacterial wipes
9. Record the child's details on a nappy slip for parents information.

If a child is potty training:

1. When first starting the child will be accompanied by a member of staff. As they become more independent the member of staff may wait at the open door of the toilet.
2. Children will be assisted to help clean themselves (as above with nappies) by a member of staff.
3. Children will be encouraged to wash their hands with soap and water alongside a staff member.

I, the parent/person with parental responsibility for

Agree that:

- My child will arrive in a clean nappy
- I will provide all nappies, wipes and nappy sacks to be used
- I will report any changes in my child's routine or skin care
- I will work with staff to help my child to become toilet trained

Signed _____ Date _____