

# SS PETER AND PAUL CATHOLIC PRIMARY SCHOOL

## Acceptable Use Policy Agreement for Parents & Children



Date of publication: May 2015

Adopted at Governors: June 2015

Date for Review: May 2017

Mission Statement

With Jesus as our guide, we learn, pray and live together, in a safe and happy way.

# E-mail and Internet Use

## Good Practice Rules

### for

## ICT Use

This Acceptable Use Policy is intended to ensure:

- That young people will be responsible users and stay safe while using the internet and other digital technologies for educational, personal and recreational use.
- That school systems and users are protected from accidental or deliberate misuse that could put the security of the systems and users at risk.

The school will try to ensure that students / pupils have good access to digital technologies to enhance their learning and will, in return, expect the students / pupils to agree to be responsible users. Children will have to accept these rules before accessing their network area.

## Early years and KS1 code

The school council has developed the following rules to keep all children safe when using ICT in school and at home:

- I will only log in to my own account.
- I will log off my account when I have finished using a computer.
- I will ask permission from a member of staff before using the internet.
- I will only use the internet for school activities and homework using safe sites.
- I will not share any information about myself on the internet.
- If I see something that makes me feel uncomfortable, I will tell an adult.

## KS2 code

The school council has developed the following rules to keep all children safe when using ICT in school and at home:

- I will only log into my account.
- I will log off my account when I am finished.
- I will ask permission from a member of staff before using the internet.
- I will only use the internet for school activities and homework.
- I will not share personal information online.
- If I see something online that makes me feel uncomfortable, I will tell an adult.
- I will not message anyone I do not know.
- What I write on a computer will be polite and responsible.
- I understand that any ICT equipment I bring from home will be checked by a member of staff (including memory sticks).
- I understand that the school may check my computer files and monitor the internet sites I visit.
- I will share no information about school and my friends online.

# Internet Agreement

## Responsible E-mail & Internet Use

Please complete, sign and return to the school secretary

Pupil:	Form:
<b>Pupil's Agreement</b>  I have read and understand the school 'E-mail and Internet Use Good Practice - Rules for ICT Users' document. I will use the computer system and Internet in a responsible way and obey these rules at all times.	
Signed:	Date:
<b>Parent/Person with Parental responsibilities consent for Internet</b>  I have read and understood the school 'E-mail and Internet Use Good Practice - Rules for ICT Users' document and give permission for my son/daughter to access the Internet. I understand that the school will take all reasonable precautions to ensure pupils cannot access inappropriate materials. I understand that the school cannot be held responsible for the nature or content of materials accessed through the Internet. I agree that the school is not liable for any damages arising from use of the Internet facilities.	
Signed:	Date:
<b>Please print name:</b>	

<b>Parent/Person with Parental responsibilities consent for Web Publication of Work and Photographs</b>  I agree / do not agree that, if selected, my son/daughter's work may be published on the school website. I also agree that photographs that include my son/daughter may be published subject to the school rules that photographs will not clearly identify individuals and that full names will not be used.	
Signed:	Date:

**Please print name:**

**Parent/Person with Parental responsibilities consent for posting photo's/images**

I agree that I will not publish photos/images of children other than my own from school events on any social network or internet site.

Signed:

Date:

**Please print name:**