

SS PETER AND PAUL CATHOLIC PRIMARY  
SCHOOL

(Little Learners and Kids' Club)

Class Allocation policy



Adopted by governors: June 2017

Review : June 2019

Mission Statement

With Jesus as our guide, we learn, pray and live together, in a safe and happy way.



**Mission Statement:** 'With Jesus as our guide, we learn pray and live together in a safe and happy way.'

## **Class Allocation Policy**

### **1. Introduction**

Ss Peter and Paul Catholic Primary school has an annual intake into the Reception class. The school has a new pupil intake into the Reception class each September with a total of 20 pupils; this Pupil Admission Number (PAN) is set by the Local Authority.

### **2. Class Structure**

Foundation and Key Stage One class numbers are subject to the government class size pledge, ensuring a maximum of one teacher to thirty pupils.

This pledge is not applicable to Key Stage Two children.

Due to the demographics in the school there are mixed aged classes in the school. During the day, children are taught by the class teacher for most subjects, but some other subjects are organised according to ability or to allow specialist teaching.

Pupils will be allocated to classes by the Headteacher for the start of each academic year.

### **3. Class Allocations - new academic year**

There are several factors that determine class allocation such as:

- ❖ teacher assessment/attainment
- ❖ social skills
- ❖ behaviour
- ❖ chronological age
- ❖ deployment of staff and resources.



**Mission Statement: 'With Jesus as our guide, we learn pray and live together in a safe and happy way.'**

#### **4. Class Allocations - in year arrivals**

Pupils who arrive in-year will be allocated to a class that is within their year group or phase using the range of criteria described below. As every in-year arrival has different circumstances, an order of priority does not apply. Each case is therefore judged on its individual circumstances at the time.

Criteria used in class allocation (in-year arrivals):

- Ability;
- Existing class sizes within the age group/phase;
- SEN or specific behavioural considerations.

#### **5. Appeals**

Should the Headteacher and parent (or individual with parental responsibility) fail to reach agreement on class allocation where an exception to the overall ability criteria has been applied; parents (or individuals with parental responsibility) may pursue the issue through utilisation of the school's Complaints Policy.

(In this policy 'attainment/assessment' is deemed to be; in Reception Class the aggregate of Foundation Stage profile outcomes; in all other year groups the attainment in Reading, Writing and Maths).

Mrs C Faulkner  
Headteacher

Date: March 2015

Review date: March 2016